



Vacancy Announcement

Organizational Overview	<p>Somali Relief and Development Action (SRDA) is a vibrant growing national organization that is committed to helping disasters and conflict affected communities to prepare, recover and adopt crisis situation. Our programs are design to respond to the need to the communities when they need most. Led by experience and committed staff, our programs cover wide range of sectors that include Emergency Response, WASH, Food Security and Livelihoods, Protection and Governance. With Programs in Somaliland, Punt land and South Central Somalia, our approach to is to design durable, sustainable and long lasting solution to problems affecting the communities we works with.</p> <p>With funding from the United Nations Children Agency (UNICEF), SRDA is responding to the current drought in Somalia by implementing a 2 year’s Integrated Management of Acute Malnutrition (IMAM) in Luuq district of Gedo region. The project is providing basic health and nutrition support to children under 5 and pregnant and lactating women from Luuq district through fixed and mobile OTP units who will be administrating severe and moderate malnutrition</p>
Position Summary	<p>The Monitoring and Evaluation (M&E) Officer Under Direct supervision of the Programs Director he/she is responsible for monitoring and evaluation of results and impact of regular, projects and emergency programmes and for providing a basis for evidence-based decision making on necessary amendments and improvements to both assistance and protection interventions. In addition, he/she will promote accountability for resource use and document, provide feedback on and disseminate lessons learned. In accordance with the established SRDA policy and procedures</p>
Position	The Monitoring and Evaluation (M&E) Officer
Duty Station	Luuq district, Gedo region Somalia
Report to	Programs Coordinator
Main Responsibilities	<ul style="list-style-type: none"> ○ Set up the monitoring and evaluation system: ○ Develop the overall framework of the monitoring and evaluation activities; clarify the responsibilities and prepare the work plan and the detailed budget for the monitoring and evaluation activities; ○ Supervise the work of the Monitoring and Evaluation office staff; provide guidance and technical support; ○ Guide and coordinate the review of programme log frames including: ○ Ensuring that realistic intermediate and end-of-programme targets are defined; ○ providing technical advice for the revision of performance indicators; ○ Conducting a baseline study on monitoring and evaluation in the project areas. ○ identifying sources of data, collection methods and resources needed and related cost; ○ Contribute to the development of the Field Implementation Plan (FIP), ensuring alignment with strategy, agreement on programme indicators and inclusion of monitoring and evaluation activities in the work plan;

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	<ul style="list-style-type: none"> ○ Review and provide feedback to programmes on the quality of methodologies established to collect monitoring data, and document the protocols that are in place for the collection and aggregation of this data; ○ Establish an effective system for assessing the validity of monitoring and evaluation data through a review of activities/installations, completed monitoring forms/databases ○ Implementation of monitoring and evaluation activities: ○ Oversee and execute the monitoring and evaluation activities included in the FIP, with particular focus on results and impacts as well as in lesson learning; ○ Design the framework for the physical and process monitoring of programme activities; ○ Promote a results-based approach to monitoring and evaluation, emphasizing results and impacts; ○ Coordinate the preparation of all monitoring and evaluation reports; guide staff and executing partners in preparing their progress reports in accordance with approved reporting formats and ensure their timely submission; ○ Prepare consolidated progress reports for the Management including identification of problems, causes of potential bottlenecks in implementation, and providing specific recommendations; ○ Check that monitoring data are discussed in the appropriate forum such as the Programme Group Meeting and in a timely action in terms of implications for future action; ○ Undertake regular visits to the fields to support implementation of monitoring and evaluation, check the quality of data produced, and to identify where adaptations might be needed; monitor the follow up of evaluation recommendations with Programme Managers; ○ Foster participatory planning and monitoring, organize and provide refresher training in monitoring and evaluation for programmes ○ Facilitate, act as resource person, and join if required any external supervision and evaluation missions; Identify the need and the TORs for specific monitoring and evaluation activities; recruit, guide and supervise consultants or organizations that are contracted to implement special surveys and studies required for evaluating programme effects and impacts
<p>Qualifications, Experience and Requirements:</p>	<ul style="list-style-type: none"> ○ A university degree in social sciences, development studies, statistics, or equivalent ○ At least six years work experience in planning processes, performance management, monitoring and evaluation, capacity building in large governmental or international organization; ○ Excellent command of spoken and written English. ○ A solid understanding of the management of cross cutting issues, with a focus on participatory processes, integrated programming, protection and gender issues; ○ Supportive attitude towards processes of strengthening staff capacity; ○ Leadership qualities, personnel and team management including mediation and conflict resolution; ○ Ability to thrive in a fast-paced, multi-tasking environment; ○ strong organizational skills; ○ Excellent knowledge of advanced statistics and research methodology including skills in sampling techniques and use of computer software for statistical and other relevant applications; ○ Proven skills in critical thinking, assessment and analysis; strong competency in conceptualizing and designing strategic frameworks;

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	<ul style="list-style-type: none"> ○ Excellent communication, team building and training skills with the ability to establish and maintain effective working relations in and outside the Agency; ability to work effectively in multi-cultural environment; ○ Ability to undertake regular field visits and interact with different stakeholders; ○ Demonstrated ability in report writing and presentation.
How to Apply:	<p>Applicants should submit their Application Letter, updated CV with complete contact details of applicant & 3 professional referees in a sealed envelope indicating “The Monitoring and Evaluation (M&E) Officer ” to: HR Manager, at SRDA Office in Dolow, and Luuq districts, Or email to: recruitment@srdaorganization.org</p> <p>DEADLINE for ALL APPLICATIONS: 14 January 2017 before 6:00 PM local time.</p> <p>Only short-listed candidates will be invited for interview. Female candidate are highly encouraged to apply</p> <p>SRDA is an equal opportunity employer</p>

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