



## **Terms of Reference**

### **Technical consultancy to support implementation of the Project for Reinforcing Animal Health Services in Somalia (RAHS)**

#### **HOW TO APPLY**

COOPI – Cooperazione Internazionale invites qualified Consultants to provide quotation for provision of consultancy services as per the attached Terms of Reference (ToR).

Kindly send us your **technical and financial offers** via email by **18<sup>th</sup> January 2017**. Submitted bids should indicate the price per unit and should be valid for a period of **90** days from the date of the bid.

The bids should be delivered electronically to the following address:

**COOPI Nairobi Regional Office**

**Email: [coord.nairobi@coopi.org](mailto:coord.nairobi@coopi.org)**

by **18<sup>th</sup> January 2017 14:00 (EAT)** in **Nairobi** Offices

## **The Project for Reinforcing Animal Health Services in Somalia (RAHS)**

### **Terms of Reference**

#### **Technical Support to Implementation of the Project for Reinforcing Animal Health Services in Somalia (RAHS)**

##### **A. Background**

The Project for Reinforcing Animal Health Services in Somalia (RAHS) is implemented by the African Union Inter-african Bureau for Animal Resources (AU-IBAR) as lead agency in partnership with COOPI and Terra Nuova. Funding for the Action has been provided by the European Union. The overall objective of the RAHS project is to improve the livelihoods and resilience to natural disasters and shocks of livestock dependent households in Somalia. This action will enhance the provision of animal health services in order to improve the health status of animals and further boost the contribution of animals to the resilience of livestock dependent households. The Project is implemented throughout Somalia covering the entire country through three zonal bases in Hargeisa for Somaliland, Garowe for Puntland, and Mogadishu for Central/ Southern Somalia.

COOPI intends to hire a technical consultant as soon as possible to support the implementation of the last 5 months of the project in consultation with line Ministries in Somalia and a Field Technical Assistants in Mogadishu, Hargeisa and Garowe.

##### **B. Objectives of the technical support**

The consultant will report to COOPI Regional Program Coordinator and work in close consultation with the overall AU-IBAR Project Coordinator and the Project Field Technical Officers and will be responsible for guiding the planning and implementation of the disease surveillance and control interventions under this action. He/she will also provide technical support to the line Ministries and field surveillance and diseases control teams on all epidemiological activities and assure the development, implementation and documentation of sound disease surveillance and control strategies and related technical outputs. He/she will also liaise with the project laboratory expert in the implementation of field surveillance and diseases control activities to ensure complementarities of their roles. He/she will be responsible for compiling the technical and quarterly progress reports to be submitted by COOPI to AU-IBAR.

The Project Epidemiologist together with the Project Coordinator, Project Technical Field Officer and Project Lab Expert is entrusted with responsibilities to ensure smooth running of operations, working towards a technically competent unit with a positive team spirit. The Project Epidemiologist in liaison with other staff of RAHS Somalia should be in the position to resolve issues of conflict between Somali staff members and /or contract holders whenever the situation arises.

SPECIFIC TASKS:

- Plan and implement disease surveillance and control interventions in close consultation with the overall AU-IBAR's RAHS Project Coordinator, Project Field Technical Officer, Project Lab Expert and the COOPI line Supervisor.
- Provide technical support to the line ministries (veterinary authorities and field surveillance and diseases control teams (disease reporting focal points and epidemiology and data management units) on all epidemiological activities.
- Assure high quality standards in the development, implementation and documentation of sound disease surveillance and control strategies and related technical outputs.
- Liaise with the RAHS project laboratory expert in the implementation of field surveillance and diseases control activities to ensure complementarity and synergy of the project activities.
- Compiling and producing routine monthly as well as the technical and quarterly progress reports to be submitted by COOPI.
- Coordination of all epidemiological related activities of the RAHS project at Zonal level in Somalia
- Will be responsible for the data entry, analysis and presentation of all epidemiological data generated under RAHS project.
- Preparation of quarterly work plans and all other project implementation and procurement plans with specific emphasis on technical aspects related to the epidemiological and other COOPI implemented components of the RAHS project
- Preparation of Technical reports on project activities related to the epidemiological component.
- Together with the Project Lab Expert and the Project Coordinator participate in discussions and presentation on technical matters in meetings and workshops with partners and other organisations engaged in similar interventions within the Horn of Africa Region.
- Liaise with government actors and other stakeholders including extension staff, professional associations and private animal health service providers to promote improved livestock disease surveillance and reporting systems.
- Prepare, produce and disseminate catalogues, bulletins and information briefs to enhance awareness, recognition and reporting of common diseases affecting livestock in Somalia.
- Oversee the design and construction/rehabilitation of veterinary inspection facilities that support internationally accepted standards of livestock disease surveillance in compliance with internationally oriented livestock marketing.
- Establish strategies and structures and support performance of routine inspection of trade animals along the marketing chains by line ministries.
- Production of quality project reports that comply with organisational and donor reporting standards

### **C. Expected Deliverables**

The consultancy will deliver the following reports:

- Monthly progress reports
- Quarterly progress report
- Activity reports covering the following activities – community dialogues and animal health fora on constraints to delivery of animal health services in Somalia and potential

solutions; rehabilitation/construction of veterinary inspection posts in Somaliland and South/ central Somalia; disease surveillance and preliminary response to disease outbreaks; production and printing of catalogues and briefs on project progress.

#### **D. Work plan**

On the basis of the proposed time schedule outlined in the Terms of Reference, the Consultant will prepare work plan for the technical support to the project and include this in their offer, and report on the approach taken in achieving the objectives of the consultancy. The work plan should set out Consultant's approach to the following activities;

- community dialogues and animal health fora on constraints to delivery of animal health services in Somalia and potential solutions;
- rehabilitation/construction of veterinary inspection posts in Somaliland and South/ central Somalia;
- disease surveillance and preliminary response to disease outbreaks;
- production and printing of catalogues and briefs on project progress.

It is anticipated that the consultant will work closely with line Ministries in Somalia and Field Technical Assistants in the implementation of project activities. The consultant will carry out an office review of existing data and participate in the field work. The consultant should respond to this ToR giving his / her understanding of the assignment and proposing approach / methodology to be followed in undertaking the task.

#### **E. Qualifications of the Consultants**

The consultant should possess the following qualifications:

- Be in possession of a Veterinary Medicine Degree from a recognized reputable university with post-graduate training in epidemiology.
- Have at least five years' work experience with INGOs working in Somalia especially in the livestock development sector with emphasis on animal health and veterinary epidemiology or in pastoral production systems within the Horn of Africa region or areas with similar climatic, socio-economic and geopolitical environments.
- Proven ability in the design, implementation, field supervision and reporting of animal disease surveys
- Proven ability to work in high risk areas of central and southern Somalia
- Excellent communication skills and experience in dealing with different ethnic groups such as all clans of Somalia and able to access all the four zones of Somalia.
- Ability to liaise and communicate with authorities, local administrations, veterinary professionals, livestock traders and pastoralist elders.
- Team building and conflict resolution skills.
- Ability to communicate effectively in English language both spoken, reading and writing
- Excellent computer skills and literacy including micro-soft office and GIS software are essential
- Proven analytical and report writing skills

Other desired skills and competencies include:

- Experience in training and mentoring,

- Project management skills,
- Knowledge of institutional development,
- Proven ability to conceptualize, develop, implement and review complex systems and applications,
- Ability to work as part of a multi-disciplinary team and provide leadership and direction to others,
- Ability to analyze and review operational procedures, identify problem areas and optimize performance through procedural changes,
- Professionalism, personal initiative and good judgment,
- High level organizational skills, attention to detail and the ability to prioritize and meet targets,
- Ability to work under pressure, remaining flexible, proactive, resourceful and efficient with a high level of professionalism and confidentiality.
- Demonstrated ability to make recommendations and use independent judgment,
- Ability to interact and collaborate with professionals at all levels within and external to the organization and Senior government officials,
- Excellent written and oral communication skills including the ability to communicate and generate reports

#### **F. Reporting**

The consultancy will result in the drawing up of monthly and quarterly reports. The report should be written in English and final report submitted in time as stipulated in the contract with AU-IBAR. The report must be drawn up in 2 hard copies and submitted also in soft copy (in MS WORD or PDF Formats) to COOPI. Payment to the Consultant shall be made upon approval of the monthly/ quarterly reports.

The reporting template provided by AU-IBAR shall be used in reporting.

**Time Schedule – per month**

<b>No.</b>	<b>Activity</b>	<b>Venue</b>	<b>No. of Days</b>
1	Meeting with the regional office staff in Nairobi, attending project technical meetings such as Technical partners meetings/ Project Steering Committee meetings, Livestock coordination meetings and any other relevant meetings in the region.	Nairobi or as required	<b>4</b>
2.	Travel and field work (data collection).	Travel to the project locations in Mogadishu, Hargeisa and Garowe.	<b>5</b>
4.	Reports collation and writing.	Nairobi	<b>6</b>
	<b>Total</b>		<b>15</b>

**G. Assistance to the Consultant by the Contracting Authority**

COOPI will make available the following information and facilities to the Consultant:

- Share any relevant reports, documents, contact information for field staff at contracting authority's disposal;
- Office space, furniture, access to printers and communication facilities in the field;
- Transport during field work;
- Arranging for various meetings in the field (Consultant to make advance request);
- Field staff support;
- Provide return transport by flight from Nairobi to Mogadishu, Hargeisa and Garowe.