



Terms of Reference

Technical consultancy to support field implementation of the Project for Reinforcing Animal Health Services (RAHS) in South Central Somalia

HOW TO APPLY

COOPI – Cooperazione Internazionale invites qualified Consultants to provide quotation for provision of consultancy services as per the attached Terms of Reference (ToR).

Kindly send us your **technical and financial offers** via email by **18th January 2017**. Submitted bids should indicate the price per unit and should be valid for a period of **90** days from the date of the bid.

The bids should be delivered electronically to the following address:

COOPI Nairobi Regional Office

Email: coord.nairobi@coopi.org

by **18th January 2017 14:00 (EAT)** in **Nairobi** Offices

The Project for Reinforcing Animal Health Services in Somalia (RAHS)

Terms of Reference

Technical Support to field Implementation of the Project for Reinforcing Animal Health Services (RAHS) in South Central Somalia

A. Background

The Project for Reinforcing Animal Health Services in Somalia (RAHS) is implemented by the African Union Inter-african Bureau for Animal Resources (AU-IBAR) as lead agency in partnership with COOPI and Terra Nuova. Funding for the Action has been provided by the European Union. The overall objective of the RAHS project is to improve the livelihoods and resilience to natural disasters and shocks of livestock dependent households in Somalia. This action will enhance the provision of animal health services in order to improve the health status of animals and further boost the contribution of animals to the resilience of livestock dependent households. The Project is implemented throughout Somalia covering the entire country through three zonal bases in Hargeisa for Somaliland, Garowe for Puntland, and Mogadishu for Central/ Southern Somalia.

COOPI intends to hire a technical consultant as soon as possible to support field implementation of the last 5 months of the project in consultation with the Ministry of Livestock Forestry and Range in South Central Somalia. The consultant is expected to be based in the Mogadishu and to work closely with Ministry officials and staff in the implementation of the project.

B. Objectives of the technical support

Under the direct supervision of Lead Technical Consultant, the Field Technical consultant will have overall responsibility of planning, managing, coordinating, implementing and reporting project activities in the assigned area.

Duties:

- Support the overall implementation of project activities in the assigned area
- Liaise and coordinate project activities with the Ministry of Livestock
- In collaboration with the local partners prepare project quarterly work plans and budgets
- Ensure the effective and efficient implementation of the quarterly work plans
- Train and supervise the local veterinary staff implementing project activities
- Supervise surveillance and rapid response teams undertaking field activities.
- Support operations of veterinary laboratories
- Support operations of the Veterinary Board and Livestock Professional Associations within his/her area.
- Develop linkages and exchange of information with other projects and organizations involved in the livestock development in the area
- Responsible for approving and supervising the financial and administrative activities of the project staff in the area.
- Ensure the preparation of monthly technical reports.

C. Expected Deliverables

The consultancy will deliver the following reports:

- Activity reports covering the following activities – community dialogues and animal health fora on constraints to delivery of animal health services in Somalia and potential solutions; rehabilitation/construction of veterinary inspection posts in South/ central Somalia; disease surveillance and preliminary response to disease outbreaks; briefs on project progress.

D. Work plan

On the basis of the proposed time schedule outlined in the Terms of Reference, the Consultant will prepare work plan for the technical support to the project and include this in their offer, and report on the approach taken in achieving the objectives of the consultancy. The work plan should set out Consultant's approach to the following activities;

- community dialogues and animal health fora on constraints to delivery of animal health services in Somalia and potential solutions;
- rehabilitation/construction of veterinary inspection posts in Somaliland and South/ central Somalia;
- disease surveillance and preliminary response to disease outbreaks;

It is anticipated that the consultant will work closely with the Ministry of Livestock Forestry and Range in Mogadishu. The consultant will carry out an office review of existing data and participate in the field work. The consultant should respond to this ToR giving his / her understanding of the assignment and proposing approach / methodology to be followed in undertaking the task.

E. Qualifications of the Consultants

The consultant should possess the following qualifications:

- Applicants must have a degree in Veterinary Medicine from a recognized University and a postgraduate degree in a relevant discipline or additional training in animal health services. Additional training in animal health services and project management are an added advantage.
- Have at least five years' work experience with INGOs working in Somalia especially in the livestock development sector with emphasis on animal health and veterinary epidemiology or in pastoral production systems within the Horn of Africa region or areas with similar climatic, socio-economic and geopolitical environments.
- Proven ability in the design, implementation, field supervision and reporting of animal disease surveys
- Proven ability to work in high risk areas of central and southern Somalia
- Excellent communication skills and experience in dealing with different ethnic groups such as all clans of Somalia and able to access all the four zones of Somalia.
- Ability to liaise and communicate with authorities, local administrations, veterinary professionals, livestock traders and pastoralist elders.
- Ability to anticipate, prevent and resolve conflicts between different livestock sector stakeholders that may impact negatively on implementation of Project field activities

- Ability to communicate effectively in English language both spoken, reading and writing
- Computer literacy with a good knowledge of manual and electronic data entry and analysis, word processing packages and report writing and GIS software are essential
- Proven analytical and report writing skills

Skills and competencies

- Applicants must be Somali Nationals.
- Excellent oral and written communication skills with ability to brief and debrief staff and stakeholders in Somali and to write technical and administrative progress reports in English and Somali.
- Ability to network and maintain positive and fruitful relationships with pastoral communities, Government Ministries, public and private sector service providers and other key livestock sector stakeholders in all regions of Somalia.
- Ability to build and motivate teams.
- Other relevant skills
- Proven ability to plan and organize work within an institutional setting and ability to make timely decisions for efficient and effective project implementation;
- Excellent interpersonal skills and ability to establish and maintain effective working relations with senior staff in public institutions and people of different national and cultural backgrounds.
- Good judgement, initiative, resourcefulness, energy and tact with ability to ensure an effective work structure to maximize productivity and achieve institutional goals.

F. Reporting

The consultancy will result in the drawing up of activity reports. The reports should be written in English and final report submitted in time as stipulated in the contract with AU-IBAR. The report must be drawn up in 2 hard copies and submitted also in soft copy (in MS WORD or PDF Formats) to COOPI. Payment to the Consultant shall be made upon approval of the activity reports.

The activity reporting templates provided by COOPI shall be used in reporting.

Time Schedule – per month

No.	Activity	Venue	No. of Days
1	Meeting with Mogadishu field office staff, attending project technical meetings in the field, Livestock coordination meetings and any other relevant meetings in the field.	Mogadishu or as required	3
2.	Travel and field work (data collection).	Travel to the project locations in south central Somalia	6
4.	Reports collation and writing.	Mogadishu	6
	Total		15

G. Assistance to the Consultant by the Contracting Authority

COOPI will make available the following information and facilities to the Consultant:

- Share any relevant reports, documents, contact information for Ministry of Livestock Forestry and Range and COOPI Nairobi staff at contracting authority's disposal;
- Office space, furniture, access to printers and communication facilities in the field;
- Transport during field work;
- Provide transport in the field.