

## **Vacancy Announcement**

### **Senior Program Manager**

#### **Somali Program (focus on Peacebuilding and Governance)**

**Location:** Nairobi, Kenya (frequent travel to Somalia)

**Application deadline:** January 31, 2017

*Posted: January 2017*

**Conflict Dynamics seeks to engage an experienced Senior Program Manager for its Somali Program. The successful candidate will have excellent management, networking, facilitation, writing and communications skills and will have extensive operational experience in the peacebuilding / governance sector, prior experience in the Somali context is essential.**

#### **Background and Overview**

Conflict Dynamics International is an independent, not-for-profit organization headquartered in Cambridge, USA, with a branch office in Nairobi, Kenya.

Conflict Dynamics' mission is to prevent and resolve violent conflict between and within states, and to alleviate human suffering resulting from conflicts and other crises around the world. Conflict Dynamics' approach in all aspects of its work is rooted in working principles of humanity, impartiality, neutrality and independence.

Conflict Dynamics' peacebuilding work provides substantive and process-related inputs to ongoing political processes. The work explores governance related issues such as: constitutional design; electoral systems; public participation; and consociational.

Conflict Dynamics has worked in Somalia and Somaliland since 2009 at various levels:

- Supporting dialogue between the Federal Government of Somalia and the Government of Somaliland on their future relations;
- Supporting collaborative relations between federal and state governments, and between and within states;
- Supporting local level reconciliation and the establishment of local level governance structures;
- On key thematic areas such as electoral processes, resource management, preventing violent extremism, and conflicts where neutral facilitation can help.

#### **Scope of work**

The Senior Program Manager will work as an integral member of Conflict Dynamics' Somali Program team.

The scope of work for this position will include the following:

- Liaise with senior government (national, state and local) and with civil society partners to develop plans for engagement, and to conduct engagement activities, in close cooperation with program leadership;
- Represent Conflict Dynamics with current and potential future partners, donors and peer organizations as required;
- Convene and facilitate Conflict Dynamics' events / trainings / seminars and present relevant research;

- Undertake day to day management of specific elements of the Somali Program's overall workload;
- Remain informed of political developments in Somalia and Somaliland and share political and context analysis in written and verbal form;
- Conduct research and writing related to the Somali program's needs, including document review and editing responsibilities;
- Oversee and contribute to the monitoring and evaluation of Somali program activities and projects, including grant report drafting;
- Work closely with Conflict Dynamics' finance team and the Somali Program Director on program financial management;
- Work closely with senior colleagues to support security management and policy development;
- Supervise other members of the Somali program, including through developing work plans, professional development, and ensuring tasks are completed satisfactorily;
- Supervision and oversight of the activities and finances of partner organizations;
- Other tasks that contribute to program and organization wide objectives.

**Successful candidates will demonstrate their ability to conduct the scope of work laid out above.**

### **Status and location**

The position will be based in Conflict Dynamics' Branch Office in Nairobi, Kenya. The Senior Program Manager will travel frequently to various locations in Somalia and Somaliland.

### **Reporting and management**

The Senior Program Manager will report to the Somali Program Director and will work closely with other members of the Somali Program, and with Conflict Dynamics' wider peacebuilding team.

### **Qualifications / experience**

The following are indicative qualifications and expertise required for the position:

- Minimum of 8 years of progressive experience in the peacebuilding / governance sector including significant direct field-level experience, experience of engaging with senior Somali leaders is highly desirable;
- Excellent writing and editing skills in English are essential;
- Master's degree or higher in a relevant field such as International Relations, History, Politics, International Law, Area Studies, etc. highly desirable;
- Excellent and demonstrated management, coaching, organizational and multi-tasking skills, attention to detail, and follow-through;
- Excellent written, verbal and interpersonal communication skills;
- Spoken and written fluency in English essential , strong preference for fluency in Somali;
- Willingness to undertake frequent travel to conflict affected locations.

### **Duration and Compensation**

This is a full time employee based position. Compensation is commensurate with experience and qualifications. Conflict Dynamics offers a competitive package of benefits and allowances to employees.

### **Application procedure**

Applicants should send a cover letter (no more than 2 pages of A4) and CV / Resume by email as separate attachments to [recruit@cdint.org](mailto:recruit@cdint.org) not later than 31 January 2017.

*Please save both documents in the form "First Name Last Name CV", "First Name Last Name LETTER".* The cover email subject line should reference "Senior Program Manager Application."

Shortlisted candidates will be required to provide recent writing samples and the names of 3 references. Interviews will be held in Nairobi, Kenya, during February 2017.

**\*\* PLEASE NOTE: ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED \*\***