

WV Somalia
Terms of Reference (ToR) for Mid-term Evaluation

1. Assessment Summary

Project Name	Health, WASH and Agriculture Support in South Central Somalia (207129)
Assessment Type	Mid-term Evaluation
Evaluation Purpose	The purpose of the mid-term evaluation is to assess the progress made towards the achievement of the objectives, its outcome and impact on the lives of Luuq, Baidoa and Wajid, and assess initial information in Berdale and Qansadhare communities that include the families, communities and governments involved in the implementation of the interventions.
Proposed Methodologies	Qualitative FGD, KII...) and quantitative methods (HH interviews) observation
Proposed dates of Assessment	25 July -10 Aug 2017
Anticipated Date of Draft Report Submission	15 Aug 2017
Anticipated Date of Final Report Submission	25 Aug 2017

2. Project Background

Project Goal	To address excess morbidity and mortality, improve agricultural livelihoods, and increase access to safe water and improved sanitation facilities in South Central Somalia
Project Objectives/ Outcomes	<ol style="list-style-type: none"> 1. Improved access to health services to address excess mortality and morbidity 2. Reduce vulnerability of IDPs and host communities to waterborne and vector-transmitted diseases 3. Reduce vulnerability of IDPs and host communities to recurrent famine and land degradation
Project location (Districts and # of villages/ sub-locations)	Gedo, Bay and Bakool regions (Luuq, Baidoa, Wajid, Qansadhare and Berdale)
Number of target beneficiaries	208,960 host communities and 47,013 IDPs
Sectors	Health & Nutrition, Water, Sanitation and Hygiene (WASH), Agriculture & Food Security, Economic Development
Donor	USAID (OFDA)
Length of Program	24 months
Available Project documentation	Project proposal, M&E plan, Detailed Implementation Plan (DIP), Baseline survey report, project quarterly reports

3. Purpose and Objectives of the end of Project Evaluation

The mid-term Evaluation will provide detailed analysis of achievements against the anticipated objectives (baseline) and measures the up to date performance of the project. The project covers sectors in health and nutrition, water supply, hygiene and sanitation, agriculture and food security.

Specific objectives include;

- Assess and determine the up to date achievements in meeting the anticipated objectives, compared to baseline bench marks in health & nutrition, WASH and FS&L sectors in the targeted areas (Luuq, Baidoa, Wajid, Qansadhare and Berdale Districts)
- Provide information on health & nutrition, WASH coverage, Agriculture and FS, and Economic Development compared to the gaps identified during the baseline.
- Assess and determine the progresses in the key cross-cutting themes for programming i.e. protection, peace building and conflict resolution, gender, children in emergencies, DRR, etc.

- **Relevance;** The evaluator will assess to what extent the project activities were suited to the priorities of Luuq, Baidoa and Wajid communities
- **Efficiency;** The evaluator will assess whether activities of the programme were cost-efficient, were achieved on time and whether they were implemented in the most efficient way compared to alternatives
- Assess the effectiveness of activities and achievement of targets
- **Impact:** The evaluator will assess the positive and negative changes produced by OFDA interventions, directly or indirectly, intended or unintended
- Determine lessons learned and document best practices.

4. Consultant Responsibilities during assessment

- Develop Technical and Budget proposal that include assessment plan, methodology and appropriate/relevant data collection and analysis tools.
- Work closely with M&E managers and project staff during the design of the methodology/ tools; agree on the tools that will be used.
- Presenting the methodologies and tools for WV M&E and Technical teams and agree among WV teams
- Design data entry and analysis spreadsheets
- Train enumerators, guide and supervise enumerators during data collection in the field
- Monitor and verify data collection
- Make visits to data collection site and do FGDs and KIIs
- Incorporate feedback into tools and reports which given from WV team
- Approximately one hour PowerPoint presentation of results and discussions to be delivered at Nairobi National office
- Do de-briefing on preliminary findings to the field team soon after completion of data collection. The result is expected to be published and the consultant needs to give due attention for the quality of the report.

5. WV Responsibilities during assessment

- Provision of reference documents like project proposal, M&E Plan, IPTT, baseline survey reports and progress reports
- Do community and stakeholder mobilisations for the assessment
- Support recruitment of enumerators
- Source, hire and pay for enumerators
- Review the assessment plan and tools before use
- The DME and Project managers will support training of enumerators on the data collection protocols and data collection tools provided by the consultant
- The project team supports and facilitates household data collection
- The M&E team conduct internal supervision and data verification during data collection
- Review the draft report and provide feedbacks to the consultant

6. Deliverables

- Evaluation Report
 - Findings should be disaggregated by Sectors and also provide the cumulative results by district and project.
 - Recommendations need to be supported by a specific set of findings.
 - Evaluation findings should be presented as analysed facts, evidence and data and not based on anecdotes, hearsay or the compilation of people's opinions.
 - Findings should be specific, concise and supported by strong quantitative or qualitative evidence.
 - No more than 30 pages (without annexes)
 - Includes photos and quote from key stakeholders, beneficiaries etc. during FGDs & KII
 - Including, but not limited to, sections on context, sampling, methodology, findings (including table showing end-results per indicator/ activity)
 - Disaggregation of beneficiaries - Male/Female, IDPs/Host community levels at minimum.
 - Annexes with the following information:
 - List of enumerators

- All data collection tools and methodologies
- Findings on the integration of gender, disability, resilience, child protection and engagement with local administration and religious leaders

7. Proposal Contents

Proposals from Consultants should include the following information (at a minimum)

- Technical Proposal with clear methodology, including types of data collection tools and analysis
- CV of key consultant(s) attached to the technical proposal
- Proposed budget
- Proposed timeline
- The applicants have the right to request for more clarifications.

8. Required Qualifications and Experiences

- In-depth knowledge of Somalia and its regions including government and community level service delivery structures
- Masters/PhD degree in Agriculture, Agricultural Economics, Health and Nutrition, Water Engineering, Development studies, Peace and security, Monitoring and Evaluation and International studies and 5+ years of consultancy experiences
- A team with combination of staff with Qualifications and Experience in Livelihoods, Health & nutrition and Wash will be more preferred both during data collection and Report Writing
- Has technically sound experiences in Evaluations, Baseline, Assessment and Studies in Somalia context
- Has extensive experiences with Resilience Programs and humanitarian works
- Strong written, communication, and interpersonal skills in English, with substantial experience in training and managing multicultural teams

9. Logistics

- WV will provide all the necessary logistics needed for data collection in all the districts.

Submission Guidelines /Procedures

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Please be advised that World Vision Somalia is not bound to accept any proposal, nor award a contract, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

All applications should be sent electronically to: **somo_supplychain@wvi.org**

by Tuesday the 27th June 2017, with attachments in pdf and a Subject line: **Technical and Financial Proposal for Mid Term Evaluation- Health, WASH and Agriculture Support in South Central Somalia (207129)**

Note:

As part of the Consultant selection process, the best five candidates will be requested to prepare draft inception report and make a presentation of the same to the Supply Chain and Technical Team to inform final decision on award of the Contract.

Provisions of Taxation as per the Kenya Revenue Authority if Consultants are hired and paid through Kenya

Technical service fees –

A 5% withholding tax is levied on the payment of technical service fees (as well as professional and management fees) where the services are provided by a resident/ resident firm.

The rate is 20% where the service provider is a non-resident/non-resident firm, unless an applicable tax treaty provides otherwise