

JOB ADVERTISEMENT

Job title: Deputy Protection Cluster Coordinator (National)

Employment category: Grade 2 Step 8

Reporting to: Protection Manager

Direct reports: None

Unit/department: Protection

Location: Mogadishu, with frequency of travel to Puntland and Somaliland

Authorization level: None

Overall purpose of the role:

The Deputy Protection Cluster Coordinator (DPCC) will work with the designated UNHCR Somalia Protection Cluster Coordinator to support the cluster's coordination role in accordance with IASC guidelines on cluster leadership and accountability. The DPCC will work to improve the representation of NGOs and other key stakeholders in cluster activities, strengthen effective management of the cluster and enhance humanitarian protection program and advocacy responses.

Key Responsibilities:

The Deputy Protection Cluster Coordinator is responsible for the following functions:

Co-Coordination and representation:

- Co-facilitate meetings ensuring agreement and follow-through of key decisions and action points.
- Ensure that Protection Cluster partners are updated on protection needs and situation analysis, gaps, planning, funding processes etc.
- Under the guidance of the Protection Cluster Coordinator represent the interests of the Protection Cluster in discussions with the Humanitarian Coordinator, donors and other stakeholders on prioritization, resource mobilization and advocacy.
- In close consultation with the Coordinator ensure coordination and information exchange on protection issues with other clusters, UN and government counterparts, and strengthen links with recovery and development partners as appropriate.
- In close consultation with the Protection Cluster Coordinator, contribute to inter-cluster coordination and planning, including meeting participation in the Inter-Cluster Coordination Group (ICCG).
- Support with coordination and planning of the sub-clusters, including GBV, Child Protection, Explosive Hazards and Housing, Land and Property.
- Engage NGOs working on protection in Somalia to encourage active participation and regular reporting to the Protection cluster.
- Document meetings of the SPC, including Strategic Advisory Group, share minutes with members and follow up on key action points.
- Document activities of the cluster review committee especially for SHF allocation and communicate results with members.

Strategic planning and reporting:

- Lead, coordinate and conduct within the Protection Cluster protection needs assessments, including participatory assessments
- In consultation with the Cluster Coordinator, ensure that the Protection Cluster covers identified protection needs of the affected population and not only those relating to IDPs or the specific mandate of individual members of the Protection Cluster through development/review of strategic, contingency and response plans,
- Ensure adequate monitoring and reporting mechanisms are in place to review the progress and outcomes of Protection Cluster activities.
- Ensure that cluster analysis and priorities are adequately reflected in humanitarian country strategies and plans, e.g. the Humanitarian Response Plan (HRP).
- Ensure strong cluster participation and representation in pooled funding processes, e.g. Somalia Humanitarian Fund (SHF).

- Support the development of internal work plans for the field Protection Clusters and ensure effective implementation in consultation with partners and sub-clusters.

Standard setting, capacity development and support to field clusters and sub-clusters:

- Ensure adherence of the Protection Cluster activities to Guidelines on Age, Gender and Diversity Mainstreaming;
- Develop, adapt and/or contribute development of gender-sensitive protection tools for reporting, needs assessments, and protection and gender analysis among others.
- Coordinate the delivery of protection training activities for the Protection Cluster members, other local partners and relevant authorities
- Provide practical guidance and support to cluster members, field Protection Clusters, on issues including protection needs assessments, coordination and participation in joint planning and funding processes, i.e. the SHF and the HRP.
- Conduct field missions to strengthen links between national and field clusters, and to address any challenges facing the Field Coordinators.

Information Management, reporting and advocacy:

- In consultation with the Coordinator support the compilation of information and produce analytical reports and briefs on protection concerns, for sharing with partners, the Humanitarian Country Team (HCT), donors and government counterparts as appropriate
- Facilitate reporting and information sharing within the cluster.
- In coordination with other relevant actors, advocate for humanitarian access to all displaced populations
- In consultation with the Coordinator represent the SPC in relevant inter-cluster, government, donor and other fora as required, in partnership with the Protection Cluster Coordinator.
- In consultation with the Coordinator identify key advocacy concerns for the Protection Cluster through a consultative process, develop cluster initiatives to ensure regular and consistent advocacy.

Resource mobilization:

- In consultation with the Coordinator, actively advocate to donor partners for funding to support protection intervention initiatives, particularly for local NGOs and Community Based Organisations.

DRC responsibilities:

- Support DRC staff to facilitate Protection Mainstreaming in the work of other sectors.
- Share information on identified protection concerns and gaps to inform response.
- Contribute to protection trainings for DRC staff as needed.

Experience and technical competencies: (include years of experience)

- Over 3 years practical work experience within the field of human rights and/or international humanitarian law, particularly within the field of IDP protection
- Excellent understanding of protection issues in emergency situations and detailed knowledge of protection and humanitarian principles, guidelines and legal regime.
- Good understanding of the UN humanitarian cluster approach and architecture
- Excellent advocacy and representation skills including ability to establish effective and working relationships to facilitate communication within the cluster and diverse actors.
- Good leadership skills and previous experience of coordinating humanitarian response
- Experience in designing strategic documents and conducting assessments
- Excellent analytical and report writing skills
- Experience in facilitation of workshop and trainings
- Excellent interpersonal skills and demonstrated Ability to work well under pressure and in adverse conditions
- Experience and willingness to travel to and work in Somalia
- Excellent communication skills
- Fluent in written and spoken English

- Commitment to gender equality

Education:

- University Degree preferably in Human Rights, International Law or related field
- Substantive other relevant trainings on Protection

Languages:

- Fluent in written and spoken English

Key stakeholders:

- Protection Cluster members including NGOs, local CBOs and UN Agencies
- Government and local admiration

Core competencies	Basic	Advanced	Expert
Striving for excellence	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborating	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Taking the lead	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Communicating	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Demonstrating integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Find the definition of DRC's Core competencies [here](#)

- ◆ **Basic:** I master the essentials, but may at times need help from others
- ◆ **Advanced:** I can work independently at full professional level.
- ◆ **Expert:** I am the go-to person when others need help.

TERMS AND CONDITIONS

Availability: Immediate, not later than August 1, 2017

Other terms of employment will be in accordance with DRC/DDG terms for national staff

Application and CV

Interested candidates who meet the required qualifications and experience are invited to submit an updated CV and cover letter explaining their motivation and why they are suited for the post.

We only accept applications sent via our online-application form on www.drc.dk under Vacancies.

Please forward the application, CV and cover letter, in English through the online application on www.drc.dk under vacancies no later than 24th July 2017. Applications without a cover letter will not be considered.

If you have questions or are facing problems with the online application process, please contact job@drc.dk.

For general information about the Danish Refugee Council, please consult www.drc.dk.