

Terms of Reference for Participatory Impact Assessment (PIA)-Project Name: Resilience and Economic Activity in Luuq (REAL)

I. Project Background

World Vision (WV) is implementing a three-year project in the South-Central Somalia, Luuq district of Gedo Region. The Resilience & Economic Activity in Luuq (REAL) project was approved in September 2014. The project is funded by USAID/FFP/OFDA and implemented through three local partners such as Centre for Research and Integrated Development (CERID), Somali Humanitarian Relief Action (SHRA) and Community Empowerment & Development Action (CEDA) with research support from a partner, Tulane University.

Project Goal: the REAL project aims to increase the resilience of Somali households (HHs) and communities to recurrent shocks by increasing adaptive capacity (purpose 1); building ecological, social and economic capital (purpose 2); and promoting learning among stakeholders (purpose 3). These three purposes and their eight combined sub-purposes will together enhance HH and community ability to cope with and prepare for drought (absorptive capacity), adapt livelihoods to changing climatic & economic conditions (adaptive capacity), and begin strengthening the local enabling environment for systemic change (limited transformative capacity).

2. Assessment Summary

Project Name	Resilience and Economic Activity in Luuq (REAL)
Assessment Type	Participatory Impact Assessment
Evaluation Purpose	The purpose of the Participatory Impact Assessment is to assess the impacts of REAL project on increasing the resilience capacities of the targeted households and communities in Luuq district.
Proposed Methodologies	A combination of PIA methods that can be adapted to suit to the context of Somalia. It can also include the use of semi-structured questionnaires to assess additional information on the targeted households. It involves extensive engagement of project targeted households and communities during the PIA exercises.
Proposed dates of Assessment	20 Sept -20 October 2017
Anticipated Date of Draft Report Submission	10 th October 2017
Anticipated Date of Final Report Submission	20 th October 2017
Project Goal	REAL project aims to increase the resilience of Somali households (HHs) and communities to recurrent shocks in Luuq District, Gedo Region, Somalia.
Project Purposes/Objectives	<ol style="list-style-type: none"> 1. HHs and communities actively manage vulnerability and risk to shocks and stresses Reduce vulnerability of IDPs and host communities to waterborne and vector-transmitted diseases 2. Increased Human, Ecological and Economic well-being of HHs and communities in Luuq 3. Robust learning by communities, implementers, USAID and others
Project location (Districts and # of villages/ sub-locations)	The project is implemented in 3 pastoral, 9 agro-pastoral villages, peri-urban villages of Luuq Town and 1 IDP camp.
Number of target beneficiaries	23,800 host communities and IDPs
Sectors	Health & Nutrition, Water, Sanitation and Hygiene (WASH), Agriculture & Food Security, Economic Development

Donor	USAID/FFP/OFDA
Length of Program	3 years from 1 st Oct 2014 to 30 Sept 2017, with possibility of extension to December 31, 2017.
Available Project documentation	Project proposal, Theory of Change, Log frame and PIRS, IPTT, Detailed Implementation Plan (DIP), Vulnerability Assessment Report (PRA), Baseline survey report (TANGO), project quarterly reports, Project Annual Reports

3. Specific Purpose and Objectives of the Participatory Impact Assessment (PIA)

The **Participatory Impact Assessment (PIA)** is to assess any real increment in the resilience capacities of households and community in Luuq, validating whether the changes/ increments are due to the implementation of REAL project or due to other factors attributing to it. It also assesses any unanticipated changes occurred as a result of the project and if the changes can be attributed to the project.

The assessment can make use of the following three main approaches for understanding project attribution;

1. Within a project area, assessing the relative importance of project and non-project factors that contributed to increasing in resilience capacities of households and communities.
2. Within a project area, using participatory methods to compare project and non-project activities or service providers.
3. Comparing changes in resilience capacities among project participants with non-project participants, if applicable.

4. Consultant Responsibilities during assessment

- Develop Technical and Budget proposal that include assessment plan, clear methodology and appropriate/relevant assessment and analysis tools.
- Work closely with Project Quality Assurance/DM&E/Technical Team and Project Managers during the design of the methodology/ tools; agree on the methods and tools that will be used.
- Presenting the methodologies and tools for WV M&E and Technical teams and agree among WV teams
- Conduct any pre-testing of methodologies, as required and carry out assessment. World Vision Somalia will not expect involvement of enumerators for this specific purposes.
- Carry out the assessment using a combination of PIA methodologies
- Incorporate feedback into tools and reports which will be given from WV Somalia team
- Do de-briefing on preliminary findings to the field team soon after completion of assessment.
- Approximately one hour PowerPoint presentation of results and discussions to be delivered at Nairobi National office
- The result is expected to be published and the consultant needs to give due attention for the credibility of findings and the quality of the report.

5. WV Somalia Responsibilities during assessment

- Provision of reference documents like Project proposal, Theory of Change, Log frame and PIRS, IPTT, Detailed Implementation Plan (DIP), Vulnerability Assessment report, Baseline survey report (TANGO's), project quarterly reports, Project Annual Reports.
- Do community and stakeholder mobilisations for the assessment
- Review the assessment plan and tools before use
- The M&E team conduct internal supervision and verification of quality during the assessment
- Review the tools and draft report and provide feedback to the consultant

6. Deliverables

- An inception report (maximum five pages) outlining the execution of assessment, data analysis and report writing/timetable. This report shall be submitted for review and approval by the Project Manager two (2) days after the signature of the contract, but before commencement of the actual work

- **PIA Report**

- Findings on how the project has been impacted the resilience capacities of the targeted households and communities.
- In the discussion section, present findings according to the key questions presented in the section under purposes.
- Recommendations need to be supported by a specific set of findings.
- The PIA findings should be presented as analysed facts, evidence and data and not based on anecdotes, hearsay or the compilation of people's opinions.
- Findings should be specific, concise and supported by strong quantitative or qualitative evidence.
- No more than 30 pages (without annexes)
- Includes photos and quote from key stakeholders, beneficiaries etc. during PIA exercises
- Including, but not limited to, sections on context, sampling, methodology, findings (including table showing end-results per PRA exercises.
- Disaggregation of beneficiaries - Male/Female, IDPs/Host community levels at minimum.
- Final Report
- Annexes with the following information:
 - Assessment tools and methodologies
 - Findings on the integration of gender, disability, resilience, child protection and engagement with local administration and religious leaders

7. Proposal Contents

Proposals from Consultant(s) should include the following information (at a minimum)

- Technical Proposal with clear methodology, including types of tools and analysis
- CV of key consultant(s) attached to the technical proposal
- Proposed budget
- Proposed timeline
- The applicants have the right to request for more clarifications.

8. Required Qualifications and Experiences

- In-depth knowledge of Somalia and its regions including government and community level service delivery structures
- Masters/PhD degree in Agricultural Economics, Development studies, Peace and Security, Monitoring and Evaluation and International studies and 7+ years of consultancy experiences
- A team with combination of staff with qualifications and proven experiences in Participatory Impact Assessment (PIA) of Resilience Activities/ projects.
- Previous similar PIA works are most required as an evidence
- Has technically sound experiences in Evaluations, Baseline, Assessment and Studies in Somalia context
- Has extensive experiences with Resilience Programs and humanitarian works; experience with USAID/FFP/OFDA Resilience funds is a plus
- Strong written, communication, and interpersonal skills in English, with substantial experience in training and managing multicultural teams

9. Bid Requirements

Firms/Consultant(s) that meet the requirements should submit an expression of interest (maximum of 10 pages), which should include the following:

- a. A suitability statement, including commitment to availability for the entire assignment.
- b. A brief statement on the proposed study methodology including a detailed work plan.
- c. A detailed financial proposal, including daily cost per major activity.
- d. Updated resume that clearly spells out qualifications and experience for the key Consultant(s). (These can be annexed, and are not part of the statement of expression of Interest in b above)

Contacts of 3 organizations that have recently (but preferably in the last 2 years) contracted the firm/consultant(s) to carry out relevant research/survey or related work in PIA.

10. Logistics

- WV will provide all the necessary logistics needed for the assessment in the districts.

11. Submission Guidelines /Procedures

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Please be advised that World Vision Somalia is not bound to accept any proposal, nor award a contract, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

All applications should be sent electronically to: somo_supplychain@wvi.org

by Sunday the 17th September 2017, with attachments in pdf and a Subject line: Technical and Financial Proposal for **Participatory Impact Assessment (PIA)-Project Name: Resilience and Economic Activity in Luuq (REAL)**

Note:

As part of the Consultant selection process, the best five candidates will be requested to prepare draft inception report and make a presentation of the same to the Supply Chain and Technical Team to inform final decision on award of the Contract.

Provisions of Taxation as per the Kenya Revenue Authority if Consultants are hired and paid through Kenya

Technical service fees –

A 5% withholding tax is levied on the payment of technical service fees (as well as professional and management fees) where the services are provided by a resident/ resident firm.

The rate is 20% where the service provider is a non-resident/non-resident firm, unless an applicable tax treaty provides otherwise